



RCIPS

Applications are invited for the following civilian post:-

Communications Manager

Salary range: CI\$58,344 – CI\$67,656 per annum

The Royal Cayman Islands Police Service (RCIPS) is currently seeking to employ a **Communications Manager** to coordinate all public relations and communication strategies and plans to proactively promote the positive public image and reputation of the RCIPS. The post holder must ensure that public relations and communication strategies and programmes of RCIPS are developed in a manner that has due regard to key trends in public concerns, and relevant professional opinions, and articulates the vision and values of RCIPS, its goals and objectives.

Responsibilities will include, but not be limited to:

- I. Develop and manage communication programmes and strategies from conception through implementation to ensure they are properly researched and planned, to meet agreed objectives.
- II. Advise, organise and lead media liaison, crime campaigns, community engagement and initiatives, preparing communication, press releases and news conferences through print, broadcast and social media.
- III. Maintain daily liaison with the media as appropriate, responding to telephone and email queries from internal and external stakeholders.
- IV. Identify, research and advise on trends in public opinion, and implications for communications between the RCIPS and the public.

Qualifications, Skills and Experience:

- I. The post holder should have a Bachelor's Degree in communications, public relations, journalism or business administration **and**
- II. A minimum of 3-5 years' experience in a police service or law enforcement agency **or**
- III. An Associate's Degree with 5-7 years' relevant work experience.

Other **Essential** skills and experience include:

- Strong time management, leadership, communication, interpersonal, analytical, problem solving and technical skills.
- High degree of technical presentation skills with proven ability to interact and present to diverse groups with varying levels of experience.
- Sound knowledge and experience in communications and public relations with proven experience developing communication strategies through collaboration with media representatives and agencies.
- Experience using Microsoft Office applications, including Outlook, Word, Excel and Access.
- Awareness of the operations of the Cayman Islands Government, its personnel, processes and systems.
- Politically neutral.

Benefits will be determined in accordance with the Public Service Management Law 2018 and Personnel Regulations 2019, the Public Service Pensions Law (2017 Revision), Data Protection Law (2017 Revision) and the CINICO Health Plan as may be amended from time to time. Pension and Health benefits are fully contributed by the Government.

Preference will be given to Caymanians.

Additional details and application form are available at www.recruitment.gov.ky or the www.rcips.ky/other-vacancies

Applicants **must** complete the Government Application Form **and** submit their Resume **with** two (2) professional references to:

[Chief Human Resources Manager](#)

Royal Cayman Islands Police Service

P.O. Box 909, CAYMAN ISLANDS KY1-1103.

Email: RCIPSRecruitment@rcips.ky

Deadline for receipt of applications: [26th July 2019](#)