



RCIPS
We Care, We Listen and We Act

Royal Cayman Islands Police Service 2020 Publication Scheme Produced in accordance with the Deputy Governor's Code of Practice

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1. About the Publication Scheme

Every public authority covered by the Freedom of Information Law has a legal duty to maintain a publication scheme.

The purpose of a publication scheme is to make information readily available to the public without the need for specific written requests. Schemes are intended to encourage authorities to proactively publish information, to develop a culture of openness and participation.

The Publication Scheme lists the information which is readily available to the public. The list is divided into seven (7) different categories of information, to help you find the documents you are looking for.

This Publication Scheme commits the Royal Cayman Islands Police Service ("RCIPS") to making information available to the public as part of its normal business activities.

The RCIPS will:

- specify the information held by the Authority, which falls within the seven (7) categories below;
- proactively publish or otherwise make routinely available, information which is held by the Authority and falls within the categories below;
- describe the methods by which specific information is made available, so that it can be easily identified and accessed by members of the public;
- list any fees charged for access to information described in this scheme;
- publish or otherwise make information available, in accordance with the methods and fees stated in this scheme;

- make this Publication Scheme available to the public;
- regularly review and update the information made available under this scheme.

2. Information that may be withheld

The RCIPS will generally not publish:

- information in draft form;
- information that is not held by the RCIPS, or which has been disposed of in accordance with a legally authorised disposal schedule;
- information that is not readily-available – for example: information that is contained in files that have been placed in archive storage, or is otherwise difficult to access;
- information which is exempt under the FOI Law, or otherwise protected from disclosure – for example: personal information; or commercially sensitive information. Records containing exempt matter will be published in a redacted¹ form, where ever it is practical to do so, indicating which exemptions apply.

In maintaining this Publication Scheme, our aim is to be as open as possible.

However, there may be limited circumstances where information will be withheld from one of the categories of information listed in ***Section 7: Categories of information.***

Information will only be withheld where the FOI Law expressly permits it.

For example: where disclosure would breach the law of confidentiality, infringe personal privacy, harm the RCIPS' (or another organization's) commercial interests, or endanger the protection of the environment.

When ever information is withheld, we will inform you of this and explain why that information cannot be released. Even where information is withheld, it may be possible to provide a redacted copy, with the exempt matter edited out.

Persons' conviction records living or dead are personal information and shall not be released pursuant to Section 23 (1) of the Freedom of Information Law, 2015. However, persons' applying for their police records for visas/waivers, passports or for employment must complete the prescribed form, provide identification, such as their driver's license or passport and pay the prescribe fee of CI\$25.00.

Persons' finger prints, palm prints, footprints, or other physical specimens of any person convicted of any offence punishable by imprisonment, or in lawful custody for any offence punishable by imprisonment, whether such persons have been convicted of such offence or not shall not be released pursuant to Section 23 (1) of the Freedom of Information Law, 2015.

If you wish to complain about any information which has been withheld, please refer to *section 6: Complaints.*

¹ A copy of the record, with the exempt matter deleted in accordance with the National Archive's *Redaction Standard.*

3. Methods of access

Information available under our Publication Scheme will usually be accessible through the methods described below.

Section 7: Categories of information provides more details on the information available under the Scheme, along with additional guidance on how the information within each category may be accessed.

Online

Many of our documents are published electronically on the RCIPS' website and can be downloaded in PDF format. Where information is available online, a link within *section 7: Categories of information* will direct you to the relevant page or document.

If there is no link, or the link is broken, you can use our website's "Search" facility at <http://www.rcips.ky>. If you are still having trouble locating information listed under our scheme, please contact Information Manager, Mr. Raymond Christian at foi.pol@gov.ky or raymond.christian@gov.ky.

Email

If information is listed in our Publication Scheme but is not published on the website, we may be able to send it to you by email. You can email us at foi.pol@gov.ky to request information. Please provide a telephone number so that we can call you to clarify details if necessary.

Phone

Documents listed in the publication scheme can also be requested by telephone. Please call Mr. Raymond Christian at (345)936-2538.

Post

All information listed in the Publication Scheme will usually be available in hard copy.

Requests may be addressed to:

Mr. Raymond Christian

Information Manager

RCIPS Headquarters

04th Floor, AMERIGO HOUSE

80 Elizabethan Square

George Town

P.O. Box 909

Grand Cayman KY1-1103

CAYMAN ISLANDS

In your request, please provide your name and address, full details of the information or documents you would like to receive. You may also wish to provide a

telephone number so that we can call you to clarify details if necessary. For faster processing, please also include any applicable fee. (See *section 4: Fees and charges* for further details.)

Personal visits

In limited cases, you may be required to make an appointment to view information listed in the Publication Scheme. This will be clearly stated in *section 7: Categories of information*, and relevant contact details will be provided in that section.

Advice and assistance

If you experience any difficulty identifying the information you want to access, please contact Mr. Raymond Christian at 936-2538

The RCIPS will adhere to its obligations under section 10 of the FOI Law, and any requirements relating to disability or discrimination, when providing information in accordance with this Publication Scheme.

Information will be provided in the language in which it is held or in such other language that is legally required. Where the RCIPS is legally required to translate any information, it will do so.

4. Fees and charges

The purpose of this scheme is to make the maximum amount of information readily available at minimum effort and cost to the public. The RCIPS strives to ensure that fees and charges are clearly explained and kept to a minimum.

Information which is published online, downloaded through a website, or sent to you by email will be provided free of charge.

Fees may be charged for providing information in paper copy or on computer disc. Charges will reflect the actual costs of reproduction and postage, as described below.

Reproduction costs

Where fees apply, photocopied information will be charged at a standard rate of \$1.00 per page (black and white; any size) and \$1.50 per page (colour; any size).

Computer discs will be charged at a rate of \$2 per disc.

Postage costs

The RCIPS will pass on to the requester the actual costs of postage or courier delivery.

Details of any individual charges which differ from the above policy are provided within *section 7: Categories of information*.

If a fee applies, you will be advised of the amount and how it has been calculated. Information will be provided when the RCIPS has received your payment.

5. Requests for information outside the Publication Scheme

If you wish to make a request for information you should contact the Information Manager or submit a completed application form either via email to foi.pol@gov.ky or by post or hand delivered to any police building.

Requests must be in writing (letter, email or facsimile) and must include your name and an address (either postal or e-mail). Please be as specific as possible about the information you would like, as this will help us to respond promptly. Where possible, please include a contact telephone number so we can call to discuss your request if necessary.

We will respond to your request promptly. The Law requires public authorities to respond within 30 calendar days, allowing an extension of an additional 30 calendar days if needed. We will always acknowledge receipt of FOI requests made to the above address and we will let you know if we need to extend the deadline.

Information held by the RCIPS that is not published under this Scheme can be requested in writing. Your request will be considered in accordance with the provisions of the FOI Law.

For further information on how to make a request please visit the FOI section of the Ombudsman website (<http://www.Ombudsman.ky>). You can also download a copy of the standard FOI Request form at: https://ombudsman.ky/images/pdf/FOI_Request_Form.pdf; however, the use of this form is not mandatory”.

6. Complaints

The RCIPS aims to make our Publication Scheme easy to use, and to ensure our information is accessible to the public.

If you wish to complain about any aspect of this Publication Scheme, please write or contact Mr. Raymond Christian by e-mail: Raymond.christian@rcips.ky or at (345)936-2538, and he will try to resolve your complaint as quickly as possible.

Further information about our complaints procedures can be obtained from <https://www.rcips.ky/complaints-against-police-officers>.

RCIPS is proud to deliver the highest possible service to the community. For us there is no greater priority. We understand that if we are going to learn from experience

and find ways to be even better, we need to listen and respond to the needs and views of members of the public.

Generally there are two types of complaints; complaints about our staff and complaints about our policies and procedures.

You have legal rights to access information under this scheme, and a right to complain to the Office of the Ombudsman if you are dissatisfied with our response.

Office of the Ombudsman,
5th floor, Anderson Square
64 Shedden Road
George Town
Grand Cayman, Cayman Islands
P.O. Box 2252
Grand Cayman, KY1-1107
CAYMAN ISLANDS

Telephone: 345 946 6283
Email: info@ombudsman.ky

7. Categories of information

- About Us
- Strategic Management
- Corporate & Business Services
- Policies & Procedures
- Decisions & Recommendations
- Lists & Registers
- Our Services

ABOUT US

Name of Public Authority

Royal Cayman Islands Police Service ("RCIPS")

Office of the Commissioner of Police

Chief officer

Mr. Derek Byrne

RCIPS Headquarters

04th Floor, AMERIGO HOUSE

80 Elizabethan Square

George Town

P.O. Box 909
Grand Cayman KY1-1103
CAYMAN ISLANDS
Office: 244-2900

Deputy Chief Officer (Seconded)

Ms. Nancy Barnard
Office of the Commissioner of Police (OCP)
RCIPS Headquarters
04th Floor, AMERIGO HOUSE
80 Elizabethan Square
George Town
P.O. Box 909
Grand Cayman KY1-1103
CAYMAN ISLANDS
Office: 244-2900

Information Manager

Mr. Raymond Christian
Information Manager
RCIPS Headquarters
04th Floor, AMERIGO HOUSE
80 Elizabethan Square
George Town
P.O. Box 909
Grand Cayman KY1-1103
CAYMAN ISLANDS
Tel. #'s: 936-2538
244-2905 (desk)
e-mail: Raymond.christian@rcips.ky
FOI e-mail: foi.pol@gov.ky
web: <http://www.rcips.ky>

Organisation and functions

The objective of the Royal Cayman Islands Police Service is to uphold the law without fair or favour; to prevent and detect crime and bring to justice those who transgress the laws of the land; to keep the peace, to protect, serve and reassure the public with sound judgment, integrity and common sense.

We shall achieve this by being compassionate, courteous and patient. We must be professional, calm and restrained when faced with violence, applying only such reasonable force as is necessary to accomplish our lawful duty.

We will strive to reduce the fears of the public and respond to well-founded criticism with a willingness to learn and change.

P.O. Box 909
 Grand Cayman KY1- 1103
 CAYMAN ISLANDS
 Tel. #: (345)949-4222
 Fax: (345)946-2418
 web: <http://www.rcips.ky>

<p>Senior Leadership Team Location and hours</p>	<p>Matters handled & Functions</p>
<p><i>Professional Standards Unit</i></p> <p><i>461 Windjammer Plaza, Unit 6, 2nd Floor, Walkers Road, George Town</i></p> <p><i>8:00 am – 4:00 pm</i></p> <p><i>IT</i></p> <p>80 Shedden Road 4th Floor, AMERIGO HOUSE, Elizabethan Square George Town 8:30 am – 5:00pm Monday – Friday</p>	<ul style="list-style-type: none"> - Investigate some referred complaints made to the Ombudsman’s Office by the public against police officers - Investigate internal disciplinary issues - Investigate performance issues <ul style="list-style-type: none"> - Ordering computers & peripherals - Installing computers, software & peripherals - Maintaining a log of computers & peripherals - Troubleshoot & solve computer/peripheral problems

<p>Training & Development Unit</p> <p>23 Lime Tree Bay Avenue Bldg. 6 units 101, 102, 103, & 104</p> <p>8:00 am – 4:00 pm</p> <p>Security & Firearms Licensing Unit</p> <p>461 Windjammer Plaza, Unit 7 & 8, 2nd Floor, Walkers Road, George Town</p> <p>8:00 am – 3:00 pm</p>	<ul style="list-style-type: none"> - Training RCIPS' staff - Tutor Unit - Write exam papers for promotions - Prepare Entrance exams for new enlistments <ul style="list-style-type: none"> - Licensing of security guards & security companies - inspection of security premises, vetting of security guards - Renewal of firearms licences - Vetting of new applicants - Inspect firearm premises - Maintaining a data base of all firearm users - Inspection of security guards
<ul style="list-style-type: none"> - Oversee HR & Finance Departs - Training & Development - Fleet - IT - Stores 	
<ul style="list-style-type: none"> - Maintenance of buildings/compounds - Firearms/Security Units - Criminal Records Office - Crime Management Unit - Internal Security - Service equipment/uniforms - Leases - Estate planning 	
<ul style="list-style-type: none"> - RCIPS financial related matters - payables - receivables - payrolls 	
<p>Professional Standards Unit</p> <p>461 Windjammer Plaza, Unit 6, 2nd Floor, Walkers Road, George Town</p> <p>8:30 am – 5:00 pm Monday - Friday</p>	<ul style="list-style-type: none"> - investigate complaints referred by the Ombudsman's Office made by members of the public against the police - Internal disciplinary issues - Internal performance issues

<ul style="list-style-type: none"> - Ordering Uniforms & equipment - Maintaining & inventory of uniforms & equipment - Distribution of uniforms & equipment - Distribution & posting of mail 	
<ul style="list-style-type: none"> - Ordering computers & peripherals - Installing computers, software & peripherals - Maintaining a log of computers & peripherals - troubleshoot & solve computer/peripheral problems 	
<ul style="list-style-type: none"> - Generating daily press releases - Formulating media & PR strategies - Arranging RCIPS' press interviews (crime prevention/press releases) - Maintaining RCIPS' website/social media - Campaign development - Internal communications - Media appearances on crime Trends & prevention 	
<ul style="list-style-type: none"> - Custodian of records - Case file jackets preparation - Data control - Produce crime stats - Archiving - Researching (Courts/internal) - Producing crime stats - File closures 	-
<p>General police duties CID Scientific Support K-9 Unit Neighbourhood policing Criminal Records Office Crime Management Unit Operational Support Unit Tactical Firearms Unit</p> <p>Processing prisoners Managing prisoners</p>	

<ul style="list-style-type: none"> - Investigation of financial related crimes - Assist with international enquiries - Computer crime 	-
Gathering, analyzing and disseminating information on criminal activity within the Cayman Islands	
Investigation of drug related crimes – serious crimes – robberies at commercial premises that involve firearms – proactive firearm investigation	
Investigate & prosecute offenders who breach the Marine Conservation Law, border protection, conduct search and rescue operations, deal with illegal immigrants at sea, assist with annual water sports events – drug interdiction –boating safety checks	
Investigate traffic collisions Arrest and prosecute traffic violators Direct traffic Assist with road closures during annual festival activities or other annual events	
General police duties CID Neighbourhood policing Processing prisoners Managing prisoners	
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General police duties	

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Boards and committees

Name	Meetings	Minutes
<i>GOLD Meetings</i> Commissioner of Police Deputy Commissioners Chief Superintendent Superintendents Media Relations Officer	Meets (Mondays – Thursdays) RCIPS Conference Room – RCIPS Head Quarters Not open to the public	Minutes are not available to the public because they are intelligence related to RCIPS’ strategic operations
Resource Meeting Commissioner – Chairman Attended by: Chief Superintendent & Superintendents	Meets once quarterly - discusses Establishment & strength of Service - Recruitment - Discipline Not open to public	Not available to the public
Quarterly Management Meetings Commissioner – Chairman Attended by: Deputy Commissioners, Chief Superintendent, Superintendents, Business Manager, HR, Head of Training	Meets once quarterly Discusses: - budget - HR - Organisation strategies & development	Not available to the public
Commanders meeting/Tasking & Co-ordinating Superintendent – Chairman Attended by: District Commanders & Heads of Departments	Meets bi - weekly - Discusses tactical options - Staffing - Tasking - Crime trends - proactive policing - Tasking resources Not open to the public	Not available to the public
Firearms Strategy Group Deputy Commissioners – Chairs	Meets monthly Discusses strategies in	Not available to the public

<p>Attended by: Superintendents, Head of USG, Head of JIU</p>	<p>relation to firearms</p> <p>Not open to public</p>	
<p>Hurricane Meetings</p> <p>Commissioners or nominees chairs</p> <p>Attended by: officers with specific hurricane roles</p>	<p>Meets monthly six months per year – June 01st - Nov 30th</p> <p>Discusses: security arrangements, sheltering, deployment, roles, equipment, staffing, officers/families' welfare</p> <p>Not open to public</p>	<p>Some information may be available to the public</p>
<p>Officer Safety Committee</p> <p>Chaired by D/Commissioner Attended by CI Inspectors, Sergeants & Constables</p>	<p>Meets once every 6 months</p> <p>RCIPS Conference Room</p>	<p>Minutes are not available to the public because they relate to police tactics, policies & procedures, training & equipment used</p>
<p>Traffic Management Advisory Panel</p> <p>Dir. Department of Vehicle & Drivers' License – The Commissioner – Ministry of PLAHI - Managing Dir. NRA – Chief Officer Ministry Responsible for Roads – one member selected from among persons living in Cayman Brac</p>	<p>Meeting location to be determined</p>	<p>Advising the Governor in Cabinet on Road Traffic matters</p> <p>Available to public</p>
<p>Police Association Overall Executives</p> <p>Insp. Rudolph Gordon Chairman PS 374 Loxley Solomon - Secretary DC 310 Ingrid Spence – Treasurer</p> <p>Sub-committee Branch Board A</p> <p>CI Brad Ebanks – Chairman</p> <p>Branch B</p>	<p>General meeting held once per year.</p> <p>Can call meetings as deemed necessary</p> <p>Internal accommodations</p>	<p>Minutes are not available to the public because the issues discussed relate to internal police operations as it affect officers</p>

<p>SDC 242 Mark Green – Chairman</p> <p>Asst. DS Chase</p> <p>Police Association Welfare</p> <ul style="list-style-type: none"> - PC Athelston Watts - DC Lexine Welcome <p>Legal Affairs/Public Relations Shared between CI Brad Ebanks & SDC 242 Mark Green</p>		
<p>Police Welfare Insp. Winsome Prendergast - Chairwoman - PS 311 Cornelius Pompey - Secretary - PS 410 Karen Watson – Treasurer - PS 451 Dian Dyer – Assistant Treasurer</p>	<p>Meet every Thursday</p> <p>Welfare office</p> <p>Not open to the public</p>	<p>Minutes are not available to the Public because they relate to the personal welfare of Police Officers</p>



ORGANIZATIONAL CHART - 2018



Frequently asked questions

Age - When can I?

04 Years & 10 Months

- Must attend school or home education

10 years old

- A person under the age of 10 years is not criminally responsible for any act or omission.
- The Bonaventure Home and the Frances Bodden Girls' Home are the establishments declared to be detention facilities for young offenders

12 years old

- A male person under the age of 12 years is presumed to be incapable of having carnal knowledge

14 years old

- A person under the age of 14 years is not criminally responsible for any act or omission unless it is proved that at the time of doing the act or making the omission he had capacity to know that he ought not do the act or make the omission

16 years

- Can get married with parents or lawful guardians' consent
- Can legally have sexual intercourse
- Can work full time if you have graduated from school

17 years old

- Can obtain a full license to drive vehicles
- Can be sent to an adult prison

18 years old

- Can marry without the consent of others
- Can buy alcohol

- Can buy tobacco/cigarettes
- Can drink in a bar or pub
- Can get married without parents consent
- Can sit on a jury
- Can vote
- Can leave home without parents' consent

21 years old

- Can hold a license to sell alcohol

Is there a legal age for a babysitter?

No, there is no legal age for babysitting. It is the responsibility of the parents to use common sense to make a decision. It is worth bearing in mind that a 16-year-old cannot be prosecuted for neglect or ill treatment of a child in their care. The parents, carers, guardians would be charged in that situation. However, anyone 16 or over who has responsibility for a person under that age can be prosecuted.

I know of a bar that is selling alcohol to underage people. What should I do?

Report it to the police at (345)949-4222 or the [Liquor Licensing Board](#) at (345)945-0943, so they can follow up on the report.

Alcohol

How much alcohol do I need to drink to be over the limit?

The only safe amount of alcohol to have in your blood and drive is **ZERO, NONE!**

Alcohol impairs your judgment and affects your reflexes. The best course of action if you have had a drink is to call a taxi.

I think my child/friend is drinking too much, what can I do?

The Family Support Unit is staffed with experienced officers who can give advice and guidance discreetly. They can be reached on 946-9185.

Complaints against police

Please visit our dedicated pages on the Professional Standards Unit which gives details about making complaints against police:

<http://www.rcips.ky/portal/page/portal/polhome/theorganisation/specialist/professionalsstandards>

Is OC spray/pepper spray legal?

No. These goods are prohibited under the [Penal Code](#). Under this law it is an offence to import, manufacture, sell or be in possession of any weapon designed to discharge a noxious gas or liquid, punishable by a fine of ten thousand dollars and/or imprisonment for ten years.

I have been sprayed with OC or pepper spray. Does it have any long-term effects?

The immediate effects of CS Spray are discomfort to the eyes, burning sensation, coughing and tightness in the chest. These symptoms should disappear within fifteen minutes. To aid recovery the best thing to do is stand in fresh air. If symptoms persist you should consult your doctor.

What should I do if I witness a crime?

Witnessing a crime can be extremely traumatic. If you are witnessing a crime or offence being committed, report it immediately or ask someone else to report it while you continue to watch what is happening. If your call is an emergency you should dial [911](#). An emergency is an incident which requires an immediate response.

What should I look for if I witness a crime?

If you are witness to an incident then you will need to describe as much of what took place as you can include those involved and their actions in as much detail as possible. Pay attention to people's height, build, hair colour and any distinguishing markings as well as their clothes. Write down what you saw as soon as you can so you do not forget or get confused later on.

What do the police class as an emergency when I call 911?

Listed below are a few examples of emergencies when it would be necessary to call [911](#). This list is not exhaustive and common sense must prevail.

General circumstances of an incident reported to police when there is likely to be:

- Danger to life
- Use, or immediate threat of use, of violence
- Serious injury to a person and/or serious damage to property

Criminal Conduct:

- The crime is, or likely to be serious and in progress
- An offender has been disturbed at the scene
- An offender has been detained

Road Traffic Collision

- Involved or is likely to involve, serious personal injury, the road is blocked or there is dangerous or excessive build up of traffic.

For more information on "frequently asked questions" more information can be obtained at: <http://www.rcips.ky/portal/page/portal/polhome/foi/faqs>

STRATEGIC MANAGEMENT

Administering the authority's operations at the organizational level; developing business plans and corporate policy; setting long-term goals and objectives; evaluating the agency's overall performance and progress towards established targets; managing programs to improve business processes and ensure consistent service delivery; preparing or revising laws and other regulatory instruments that affect the authority's functions and responsibilities; obtaining legal advice from external sources.

The vision of the RCIPS is to maintain a peaceful country where communities and visitors feel safe and secure.

Our objective is to uphold the law fairly and firmly; to prevent and detect crime; to pursue and bring to justice those who break the law; to keep the peace and to protect, help and reassure the community with integrity, sound judgment and common sense.

We shall achieve our mission by focusing on performance, working with our partners, recognizing diversity and human rights and by being compassionate, courteous and patient in our work. We must be professional, calm and restrained when faced with

violence, applying only such reasonable force as is necessary to accomplish our lawful duty. We will act with integrity, flexibility and commitment. We will strive to reduce the fears of the public and respond to well-founded criticism with a willingness to learn and change.

Governance

- Animals Law (2015 Revision)
- Animals (Disposal) Regulations, 1997
- Animals (Restriction on Riding) Order (1996 Revision)
- Animals (Prohibited Dogs) Regulations (2014)
- Animals (Exportation, Importation, Protection and Control) Regulations (2004 Revision)
- Anti-Corruption Law, (2016 Revision)
- Bail Law (2015 Revision)
- Banks & Trust Companies Law (2013 Revision)
- Banks & Trust Companies (licence Applications and Fees) Regulations (2013)
- Banks and Trust Companies (Designation) Order (1997 Revision)
- Children Law (2012 Revision)
- Companies Law (2016 Revision)
- Companies (Forms) Rules (1998 Revision)
- Companies Winding Up Rules 2008
- Companies Management Law (2003 Revision)
- Computer Misuse Law (2015 Revision)
- Confidential Information Disclosure Law, (Law 23 of 2016)
- Criminal Evidence (Witness Anonymity) Law, (2014 Revision)
- Criminal Justice (International Cooperation) law (2015 Revision)
- Criminal Procedure Code (2017 Revision)
- Customs Law (2017 Revision)
- Customs Regulations (2011 Revision)
- Development & Planning Law (2017 Revision)
- Development & Planning Regulations (2017 Revision)
- Elections Law (2017 Revision)
- Electricity Law (2017 Revision)

- Electricity Regulations (2011 Revision)
- Electricity Regulatory Authority Law (2010 Revision)
- Electronic Transactions Law (2003 Revision)
- Emergency Powers Law (2006 Revision)
- Evidence Law (2011 Revision)
- Exempted Limited Partnership Law (2014 Revision)
- Exempted Limited Partnership Regulations (2014 Revision)
- Explosives Law (2008 Revision)
- Explosives Regulations (1997 Revision)
- Firearms Law (2008 Revision)
- Firearms Regulations (1999 Revision)
- Freedom of Information Law (2015 Revision)
- Freedom of Information (General) Regulations 2008
- Freedom of Information (Information Commissioner) Regulations, 2008
- Gambling Law (2016 Revision)
- Immigration Law (2015 Revision)
- Immigration Regulations (2017 Revision)
- Information and Communications Technology Law (2017 Revision)
- Insurance Law (2010)
- Juveniles Law (Validation) Law, 2013
- Labour Law (2011 Revision)
- Landlord and Tenants Law (1998 Revision)
- Liquor Licensing Law (2016 Revision)
- Liquor Licensing (Fees) Regulations (1999 Revision)
- Litter Law (1997 Revision)
- Marine Conservation Law (2013 Revision)
- Marine Conservation (Fishing Licences) Regulations, 2003
- Marine Conservation Regulations (2004 Revision)
- Marine Conservation (Marine Parks) Regulations (2007 Revision)
- Restricted Marine Areas (Designation) Regulations (2003 Revision)
- Marine Conservations (Grouper Spawning Areas) Notice, 2011
- Marine Conservations Turtle Protection Regulations, 2008
- Marriage Law (2010 Revision)

- Mental Health Law (2013 Revision)
- Mental Health Regulations, 2013
- Mining Law (1997 Revision)
- Misuse of Drugs Law (2017 Revision)
- Misuse of Drugs (Drugs Trafficking Offences) (Designated Countries) Order, 1991
- Misuse of Drugs (Drug Trafficking Offences) (Designated Countries) (Amendment) Order, 1998
- Misuse of Drugs (Drug Trafficking Offences) (Designated Countries) Order, 1991
- Music and Dancing (Control) Law (2012 Revision)
- Mutual Funds Law (2015 Revision)
- Mutual Legal Assistance (United States of America) Law (2015 Revision)
- Money Laundering Regulations (2015 Revision)
- Penal Code (2017 Revision)
- Penal Code (Sale of Food Stuff) Prohibition Order (1998 Revision)
- Police Law (2017 Revision)
- Police Regulations (1996 Revision)
- Police (Complaints by the Public) Law (2017 Revision)
- Port Authority Law (1999 Revision)
- Port Regulations (2017 Revision)
- Proceeds of Crime Law (2017 Revision)
- Public Management and Finance Law, (2017 Revision)
- Public Management and Financial Regulations (2008 Revision)
- Public Order Law (1997 Revision)
- Public Service Management Law, (2017 Revision)
- Personnel Regulations (2017 Revision)
- Rehabilitation of Offenders Law (1998 Revision)
- Terrorism Law (2017 Revision)
- Towns and Communities Law (1995 Revision)
- Trade and Business Licensing Law, 2014
- Trade and Business Licensing (Appeals) Regulations, 2015
- Traffic Law, 2011
- Traffic Regulations (2017 Revision)

- Traffic (Driving Instruction) Regulations 2012
- Traffic (Disabled Persons) (Badges for Motor Vehicles) Regulations 2012
- Traffic (Categorization and Grouping) Regulations 2012
- Traffic (Public Passenger Vehicles) Regulations (214 Revision)
- Traffic (International Circulation) Regulations 2012
- Traffic Ticket Regulations (2012 Revision)
- Traffic Control Regulations (2012 Revision)
- Traffic (Speed Limits in Grand Cayman) Regulations (2012 Revision)
- Traffic (Speed Limits on Cayman Brac Regulations, 2012
- Traffic (Seat Belt) Regulations (2012 Revision)
- Traffic (Public Transport Appeals Tribunal) Regulations 2012
- Traffic (Public Passenger Vehicles) Regulations (2014 Revision)
- Vehicle Insurance (Third Party Risk) Law (2012 Revision)
- Motor Vehicle Insurance (Third Party Risk) Regulations (1997 Revision)
- Youth Justice Law (2005 Revision)
- Youth (Detention Facility) Order, 2004
- Youth Rehabilitation Schools Notice, 2004
- Other local laws and Regulations

Corporate Management

- Strategic Plan 2010 - 2013
- Hurricane Contingency Plan 2016 (Revised) – Security & Law Enforcement, Mass Fatality, Casualty Bureau, Search & Rescue – Business Continuity, Logistics/Resources/Welfare, Communications, Equipment, Transportation, Special Constabulary Volunteers, Liaison NHC Evacuation
- Inspection Lock Up
- Performance evaluations
- Statistics - Link: http://www.rcips.ky/crime_statistics.htm

FINANCE & ADMINISTRATION

Administering the authority's internal functions and managing its resources efficiently and effectively. Includes the management of monetary resources; material resources; human resources; information resources; and relationships with clients, the public and other government agencies.

Financial Management

- Finance & Administration
- Annual budget
- Payroll
- Receivables & payables
- Bail bond

Administration

- Press releases
- Job vacancies; career opportunities
- Staff pay and grading structures
- Training and safety
- Human Resources
- Information Technology
- Annual cost of maintenance of RCIPS' vehicles
- Stores
- Data base of RCIPS' vehicles
- Police radios
- Armoury

POLICIES & PROCEDURES

- Arrest Policy & Procedures
- Career Break Policy
- Cell Block Policy & Procedures
- Command on – call Policy
- Community Impact Policy
- Corporate Branding & Style Guide
- Criminal Records Policy
- Critical Incident Policy
- Disposal of Evidence policy
- Domestic Violence Police 2005
- Drug & Alcohol Abuse Policy

- Drug Court Referral Scheme Policy
- Electronic Monitoring Policy
- Fatal Collision Policy
- Health & Safety Policy
- High Risk Incident Response
- Information for local applicants (Police clearance/records)
- Information for overseas applicants (Police clearance/records)
- Investigation of Police Involved in Lethal Incidents & Aftercare of Officers Involved in Traumatic Incidents
- Issue and Control of Police Radios & Related Equipment Policy
- Letter Writing Policy
- Missing Person Policy
- Media Relations Policy
- Officers Use of Safety Equipment Policy
- Oleoresin Capsicum (O.C) Spray Policy
- Officer Travel Policy
- Police Detainee Transport & Vehicle Search Policy
- Police Pursuit Policy
- Police Policy on the Acceptance of Hospitality & Gifts
- Police Requisition Policy
- Policy on the Disposal of Evidence and Property in Police Custody
- Prisoner Handcuffing, Search & Transport Policy & Procedures
- Prisoner Handling Policy & Procedures
- Pursuit Policy & Procedures
- RCIPS E-mail Policy
- RCIPS Policy on the Acceptance of Hospitality & Gifts
- RCIPS Self Inspection Policy
- RCIPS Training & Development Policy
- Reward & Recognition Policy
- Ride – a – Long Policy
- Radio Discipline Policy
- Senior Constable Policy
- Sexual Harassment Policy

- Short Cut to Electronic Monitoring Policy
- Take – Home Vehicle Policy and Procedures
- Training & Development Policy
- Use of Force Policy & Procedures
- Use of Police vehicle Policy

DECISIONS & RECOMMENDATIONS

- GOLD Meetings
- Resource Meetings
- Diversity Meetings
- Commanders/Tasking & Coordinating Meetings
- Firearms Strategy Group
- Hurricane Meetings
- Minutes of Meetings
- Firearm Licenses
- Security Licenses
- Welfare Meetings

LISTS & REGISTERS

- List of firearm users (not available to the public)
- List of security guards & security companies * (names of companies & security guards are not available to the public)
- List of RCIPS' vehicles * (registration numbers are not available to the public)
- List of marine assets *
- FOI disclosure log: can be found at <http://www.rcips.ky/portal/page/portal/polhome/foi/disclosure>

* Copies can be obtained upon request from Information Manager

OUR SERVICES

The Royal Cayman Islands Police Service serves all three of the Cayman Islands, namely, Grand Cayman, Cayman Brac and Little Cayman.

The RCIPS is divided into five Basic Command Units (BCUs) consisting of seven police stations located throughout the Islands. Each BCU is headed by a Chief Inspector who deploys officers as necessary. Officers working on shifts with each managed by an Inspector or a Sergeant who oversees the activities of the shift until it is handed over.

As outlined in our objective, the purpose of the Royal Cayman Islands Police Service is to uphold the law fairly and firmly; to prevent and detect crime; to pursue and bring to justice those who break the law; to keep the peace and to protect, help and reassure the community with integrity, sound judgment and common sense.

The RCIPS works closely with other agencies both locally and internationally and uses an information management system to log crimes and intelligence in conjunction with various other overseas jurisdictions, including: Anguilla, BVI, Turks and Caicos.

Available on our website: <http://www.rcips.ky>

General Forms *

- Annual Leave Form
- Bail Bond Forms
- Change of Circumstance Form
- Complaints Report Form
- Court Attendance Form
- Curfew exemption forms
- Firearm Application forms
- Firearms Renewal Forms
- Freedom of Information
- Government Application Form
- Internal Transfer Form
- Police Clearance Application
- Police Report Application
- RCIPS Job Application Form
- Ride-a-Long Forms (re: work experience students)
- Security Business Application Form
- Security Guard Application Form
- Security Technician Form
- Self-Inspection Form (Appendixes A,B, & C)
- Special Constable Application Form
- Time Due Form

Documents can be obtained by writing or calling our Information Manager or his Designate at the below addresses between the hours of 8:30 am and 5:00 pm Monday to Friday.

Information Manager

Mr. Raymond Christian

Information Manager

RCIPS Headquarters

04th Floor, AMERIGO HOUSE

80 Elizabethan Square

George Town

P.O. Box 909

Grand Cayman KY1-1103

CAYMAN ISLANDS

Tel. #'s: 936-2538

244-2905 (desk)

e-mail: Raymond.christian@gov.ky

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